



# KIOCL LIMITED

(CIN:L13100KA1976GOI002974)

Regd. Office: II Block, Koramangala, Bangalore - 560034

Tele Fax-080-25531525, website: [www.kioclltd.in](http://www.kioclltd.in), E-mail: [cs@kioclltd.com](mailto:cs@kioclltd.com)

KIOCL/IEPF\2018/01

Date: 29/01/2018

KRISHNA MURTHY S  
ST NO. 4247-7  
JR OCM-1  
C&C KIOCL  
KUDREMU KH - 577142

## Dear Shareholder(s)

Sub.: Compulsory transfer of Equity Shares of the Company to the Investor Education and Protection Fund (IEPF) Suspense Account

Ref : Folio/DPID/Client ID: 0001402

Equity shares in respect of which dividends for seven consecutive years have remained unpaid or unclaimed are liable to be transferred to IEPF Suspense Account in terms of Section 124(6) of the Companies Act, 2013 read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 (Rules).

As per our records, the following dividends which were paid/remitted to you in the last seven years (with reference to dividend for the year 2010-11 Final onwards) remain unpaid / unclaimed:

Demand Draft Number	Amount (Rs.)	Date of Payment	Dividend Year
398	17/-	06-08-2011	2010-11 (Final)
21	30/-	28-06-2012	2011-12 (Final)
31	10/-	11-09-2013	2012-13 (Final)
27	13/-	15-09-2014	2013-14 (Final)
5	10/-	16-09-2015	2014-15 (Final)
276	11/-	10-02-2017	2016-17 Interim)
3	26/-	15-09-2017	2016-17 (Final)

Note - Unpaid Dividends prior to financial year 2010-11 (Interim) have already been transferred to IEPF or Central Government, as per erstwhile IEPF Rules.

We request you to claim the above dividends and shares due to you by making an application to Integrated Registry Management Services Private Limited, Registrar and Transfer Agents of the Company immediately/at the very earliest.

In case you fail to claim the above dividend and shares, your entitlements (whether held in physical or in electronic form) will be transferred by the Company to IEPF Suspense Account.

Kindly note that Interim Dividend for the Financial Year 2010-11 has already been transferred to IEPF.

Further, please note that the process for transfer in physical and demat form are as under:

Shares held in physical form are liable to be transferred to IEPF Suspense Account, by issuing fresh share certificate(s) and upon issue of such fresh share certificate(s), the original share certificate(s) which stand registered in your name will be deemed to be cancelled and non-negotiable.

In case shares are held in demat form, they are liable to be transferred to IEPF Suspense Account and the Company will execute Corporate Actions to the respective depositories for transfer of shares to IEPF.

However, you can claim from IEPF Authority both unclaimed dividend amount and the shares transferred to IEPF Suspense Account by making an application in Form IEPF-5 online and sending physical copy of the same duly signed (as per registered specimen signature) along with requisite documents enumerated in 'Form IEPF-5' to the Company or to the R and T Agent - Integrated Registry Management Services Private Limited for verification of your claim. The Company / R and T Agent shall send a verification report to IEPF Authority for refund of the unclaimed dividend amount and transfer of the shares back to the credit of the shareholder. As per the above mentioned rules, only one such request can be made in one year.

In case we do not hear anything from you on this intimation letter, we shall with a view to complying with the requirements of the said Rules, transfer the shares to IEPF Suspense Account as per the procedure stipulated in the Rules, without further notice. Please note that no claim shall lie against the Company in respect of unclaimed dividend amount and shares transferred to IEPF Authority pursuant to the said Rules.

Please feel free to contact the Company/Integrated Registry Management Services Private Limited, in case you have any queries at their following address/email/ telephone number:

Name and Address of the Company	Name and Address of the Registrar
S K Padhi Company Secretary KIOCL Limited II Block, Koramangala Bengaluru - 560 034 Tel: +91 (80) 25531525 E-mail: cs@kioclltd.com	Harish K Assistant Manager Integrated Registry Management Services Pvt Ltd. No.30, Ramana Residency, 4 <sup>th</sup> Cross, Sampige Road, Malleswaram, Bengaluru - 560 003 Phone No.: 080-23460815 to 818 E-mail: irg@integratedindia.in

In case we do not receive any communication from you on or before 14.02.2018, we will proceed to transfer the shares in the above Folio to IEPF suspense account in accordance with provisions of Rules 6 of Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 read with Section 124(6) of Companies Act, 2013.

Thanking you,  
For KIOCL Limited  
Sd/-  
SK Padhi  
Company Secretary

**LETTER OF UNDERTAKING**

Ref: Folio Number: 0001402

I/We have lost/misplaced/accidentally destroyed, the aforesaid Demand Drafts. In consideration of the Company agreeing to issue to me/us, at my/our request, duplicate demand drafts in lieu thereof, I/We here by jointly and severally undertake to indemnify the Company against all/any costs, expenses, loss, damage, claims which may be incurred/arise to the Company or incidental thereto. On its issuing the said Duplicate Demand Drafts, I/We also agree to return the original Demand Drafts duly cancelled in case it reaches me/us or is found by me/us.

We now request you to pay the above Dividend amount by Demand draft to

Name of the First -named shareholder :  
Demand Draft Payable at :

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 2018

Witness :	Signature(s) of Shareholder(s)
Signature :	
Name :	1) _____
Address :	2) _____
	3) _____



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KIOCL/IEPF\2018/02

Date: 29/01/2018

ANASUYA C M  
W/O THIPPANNAVAR SRIGANDHA BUILDING  
NR IRANI COLONY KARIYAMMADEVI  
BADAVANE GADAG DETTAGERI  
GADAG (POST)  
KARNATAKA - 582101

### Dear Shareholder(s)

Sub.: Compulsory transfer of Equity Shares of the Company to the Investor Education and Protection Fund (IEPF) Suspense Account

Ref : Folio/DPID/Client ID: 0001785

Equity shares in respect of which dividends for seven consecutive years have remained unpaid or unclaimed are liable to be transferred to IEPF Suspense Account in terms of Section 124(6) of the Companies Act, 2013 read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 (Rules).

As per our records, the following dividends which were paid/remitted to you in the last seven years (with reference to dividend for the year 2010-11 Final onwards) remain unpaid / unclaimed:

Demand Draft Number	Amount (Rs.)	Date of Payment	Dividend Year
461	17/-	06-08-2011	2010-11 (Final)
421	30/-	28-06-2012	2011-12 (Final)
414	10/-	11-09-2013	2012-13 (Final)
410	13/-	15-09-2014	2013-14 (Final)
367	10/-	16-09-2015	2014-15 (Final)
380	11/-	10-02-2017	2016-17 Interim)
384	26/-	15-09-2017	2016-17 (Final)

Note - Unpaid Dividends prior to financial year 2010-11 (Interim) have already been transferred to IEPF or Central Government, as per erstwhile IEPF Rules.

We request you to claim the above dividends and shares due to you by making an application to Integrated Registry Management Services Private Limited, Registrar and Transfer Agents of the Company immediately/at the very earliest.

In case you fail to claim the above dividend and shares, your entitlements (whether held in physical or in electronic form) will be transferred by the Company to IEPF Suspense Account.

Kindly note that Interim Dividend for the Financial Year 2010-11 has already been transferred to IEPF.

Further, please note that the process for transfer in physical and demat form are as under:

Shares held in physical form are liable to be transferred to IEPF Suspense Account, by issuing fresh share certificate(s) and upon issue of such fresh share certificate(s), the original share certificate(s) which stand registered in your name will be deemed to be cancelled and non-negotiable.

In case shares are held in demat form, they are liable to be transferred to IEPF Suspense Account and the Company will execute Corporate Actions to the respective depositories for transfer of shares to IEPF.

However, you can claim from IEPF Authority both unclaimed dividend amount and the shares transferred to IEPF Suspense Account by making an application in Form IEPF-5 online and sending physical copy of the same duly signed (as per registered specimen signature) along with requisite documents enumerated in 'Form IEPF-5' to the Company or to the R and T Agent - Integrated Registry Management Services Private Limited for verification of your claim. The Company / R and T Agent shall send a verification report to IEPF Authority for refund of the unclaimed dividend amount and transfer of the shares back to the credit of the shareholder. As per the above mentioned rules, only one such request can be made in one year.

In case we do not hear anything from you on this intimation letter, we shall with a view to complying with the requirements of the said Rules, transfer the shares to IEPF Suspense Account as per the procedure stipulated in the Rules, without further notice. Please note that no claim shall lie against the Company in respect of unclaimed dividend amount and shares transferred to IEPF Authority pursuant to the said Rules.

Please feel free to contact the Company/Integrated Registry Management Services Private Limited, in case you have any queries at their following address/email/ telephone number:

Name and Address of the Company	Name and Address of the Registrar
S K Padhi Company Secretary KIOCL Limited II Block, Koramangala Bengaluru - 560 034 Tel: +91 (80) 25531525 E-mail: cs@kioclltd.com	Harish K Assistant Manager Integrated Registry Management Services Pvt Ltd. No.30, Ramana Residency, 4 <sup>th</sup> Cross, Sampige Road, Malleswaram, Bengaluru - 560 003 Phone No.: 080-23460815 to 818 E-mail: irg@integratedindia.in

In case we do not receive any communication from you on or before 14.02.2018, we will proceed to transfer the shares in the above Folio to IEPF suspense account in accordance with provisions of Rules 6 of Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 read with Section 124(6) of Companies Act, 2013.

Thanking you,  
For KIOCL Limited  
Sd/-  
SK Padhi  
Company Secretary

**LETTER OF UNDERTAKING**

Ref: Folio Number: 0001785

I/We have lost/misplaced/accidentally destroyed, the aforesaid Demand Drafts. In consideration of the Company agreeing to issue to me/us, at my/our request, duplicate demand drafts in lieu thereof, I/We here by jointly and severally undertake to indemnify the Company against all/any costs, expenses, loss, damage, claims which may be incurred/arise to the Company or incidental thereto. On its issuing the said Duplicate Demand Drafts, I/We also agree to return the original Demand Drafts duly cancelled in case it reaches me/us or is found by me/us.

We now request you to pay the above Dividend amount by Demand draft to

Name of the First -named shareholder :  
Demand Draft Payable at :

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 2018

Witness :	Signature(s) of Shareholder(s)
Signature :	
Name :	1) _____
Address :	2) _____
	3) _____

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KIOCL/IEPF\2018/03

Date: 29/01/2018

BABURAYA NAYAK  
SECTOR I  
KUDREMUH  
CHIKMAGALUR DIST  
KARNATAKA - 577142

**Dear Shareholder(s)**

Sub.: Compulsory transfer of Equity Shares of the Company to the Investor Education and Protection Fund (IEPF) Suspense Account

Ref : Folio/DPID/Client ID: 0002136

Equity shares in respect of which dividends for seven consecutive years have remained unpaid or unclaimed are liable to be transferred to IEPF Suspense Account in terms of Section 124(6) of the Companies Act, 2013 read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 (Rules).

As per our records, the following dividends which were paid/remitted to you in the last seven years (with reference to dividend for the year 2010-11 Final onwards) remain unpaid / unclaimed:

<b>Demand Draft Number</b>	<b>Amount (Rs.)</b>	<b>Date of Payment</b>	<b>Dividend Year</b>
441	34/-	06-08-2011	2010-11 (Final)
394	60/-	28-06-2012	2011-12 (Final)
398	20/-	11-09-2013	2012-13 (Final)
386	26/-	15-09-2014	2013-14 (Final)
339	20/-	16-09-2015	2014-15 (Final)
353	22/-	10-02-2017	2016-17 Interim)
357	52/-	15-09-2017	2016-17 (Final)

Note - Unpaid Dividends prior to financial year 2010-11 (Interim) have already been transferred to IEPF or Central Government, as per erstwhile IEPF Rules.

We request you to claim the above dividends and shares due to you by making an application to Integrated Registry Management Services Private Limited, Registrar and Transfer Agents of the Company immediately/at the very earliest.

In case you fail to claim the above dividend and shares, your entitlements (whether held in physical or in electronic form) will be transferred by the Company to IEPF Suspense Account.

Kindly note that Interim Dividend for the Financial Year 2010-11 has already been transferred to IEPF.

Further, please note that the process for transfer in physical and demat form are as under:

Shares held in physical form are liable to be transferred to IEPF Suspense Account, by issuing fresh share certificate(s) and upon issue of such fresh share certificate(s), the original share certificate(s) which stand registered in your name will be deemed to be cancelled and non-negotiable.

In case shares are held in demat form, they are liable to be transferred to IEPF Suspense Account and the Company will execute Corporate Actions to the respective depositories for transfer of shares to IEPF.

However, you can claim from IEPF Authority both unclaimed dividend amount and the shares transferred to IEPF Suspense Account by making an application in Form IEPF-5 online and sending physical copy of the same duly signed (as per registered specimen signature) along with requisite documents enumerated in 'Form IEPF-5' to the Company or to the R and T Agent - Integrated Registry Management Services Private Limited for verification of your claim. The Company / R and T Agent shall send a verification report to IEPF Authority for refund of the unclaimed dividend amount and transfer of the shares back to the credit of the shareholder. As per the above mentioned rules, only one such request can be made in one year.

In case we do not hear anything from you on this intimation letter, we shall with a view to complying with the requirements of the said Rules, transfer the shares to IEPF Suspense Account as per the procedure stipulated in the Rules, without further notice. Please note that no claim shall lie against the Company in respect of unclaimed dividend amount and shares transferred to IEPF Authority pursuant to the said Rules.

Please feel free to contact the Company/Integrated Registry Management Services Private Limited, in case you have any queries at their following address/email/ telephone number:

Name and Address of the Company	Name and Address of the Registrar
S K Padhi Company Secretary KIOCL Limited II Block, Koramangala Bengaluru - 560 034 Tel: +91 (80) 25531525 E-mail: cs@kioclltd.com	Harish K Assistant Manager Integrated Registry Management Services Pvt Ltd. No.30, Ramana Residency, 4 <sup>th</sup> Cross, Sampige Road, Malleswaram, Bengaluru - 560 003 Phone No.: 080-23460815 to 818 E-mail: irg@integredindia.in

In case we do not receive any communication from you on or before 14.02.2018, we will proceed to transfer the shares in the above Folio to IEPF suspense account in accordance with provisions of Rules 6 of Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 read with Section 124(6) of Companies Act, 2013.

Thanking you,  
For KIOCL Limited  
Sd/-  
SK Padhi  
Company Secretary



**LETTER OF UNDERTAKING**

Ref: Folio Number: 0002136

I/We have lost/misplaced/accidentally destroyed, the aforesaid Demand Drafts. In consideration of the Company agreeing to issue to me/us, at my/our request, duplicate demand drafts in lieu thereof, I/We here by jointly and severally undertake to indemnify the Company against all/any costs, expenses, loss, damage, claims which may be incurred/arise to the Company or incidental thereto. On its issuing the said Duplicate Demand Drafts, I/We also agree to return the original Demand Drafts duly cancelled in case it reaches me/us or is found by me/us.

We now request you to pay the above Dividend amount by Demand draft to

Name of the First -named shareholder :  
Demand Draft Payable at :

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 2018

Witness :	Signature(s) of Shareholder(s)
Signature :	
Name :	1) _____
Address :	2) _____
	3) _____



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KIOCL/IEPF\2018/04

Date: 29/01/2018

SANJEEV SAHI  
C-70 IV SECTOR  
KUDREMU KH - 577142

## Dear Shareholder(s)

Sub.: Compulsory transfer of Equity Shares of the Company to the Investor Education and Protection Fund (IEPF) Suspense Account

Ref : Folio/DPID/Client ID: 0002198

Equity shares in respect of which dividends for seven consecutive years have remained unpaid or unclaimed are liable to be transferred to IEPF Suspense Account in terms of Section 124(6) of the Companies Act, 2013 read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 (Rules).

As per our records, the following dividends which were paid/remitted to you in the last seven years (with reference to dividend for the year 2010-11 Final onwards) remain unpaid / unclaimed:

Demand Draft Number	Amount (Rs.)	Date of Payment	Dividend Year
447	34/-	06-08-2011	2010-11 (Final)
400	60/-	28-06-2012	2011-12 (Final)
175	20/-	11-09-2013	2012-13 (Final)
392	26/-	15-09-2014	2013-14 (Final)
345	20/-	16-09-2015	2014-15 (Final)
359	22/-	10-02-2017	2016-17 Interim)
363	52/-	15-09-2017	2016-17 (Final)

Note - Unpaid Dividends prior to financial year 2010-11 (Interim) have already been transferred to IEPF or Central Government, as per erstwhile IEPF Rules.

We request you to claim the above dividends and shares due to you by making an application to Integrated Registry Management Services Private Limited, Registrar and Transfer Agents of the Company immediately/at the very earliest.

In case you fail to claim the above dividend and shares, your entitlements (whether held in physical or in electronic form) will be transferred by the Company to IEPF Suspense Account.

Kindly note that Interim Dividend for the Financial Year 2010-11 has already been transferred to IEPF.

Further, please note that the process for transfer in physical and demat form are as under:

Shares held in physical form are liable to be transferred to IEPF Suspense Account, by issuing fresh share certificate(s) and upon issue of such fresh share certificate(s), the original share certificate(s) which stand registered in your name will be deemed to be cancelled and non-negotiable.

In case shares are held in demat form, they are liable to be transferred to IEPF Suspense Account and the Company will execute Corporate Actions to the respective depositories for transfer of shares to IEPF.

However, you can claim from IEPF Authority both unclaimed dividend amount and the shares transferred to IEPF Suspense Account by making an application in Form IEPF-5 online and sending physical copy of the same duly signed (as per registered specimen signature) along with requisite documents enumerated in 'Form IEPF-5' to the Company or to the R and T Agent - Integrated Registry Management Services Private Limited for verification of your claim. The Company / R and T Agent shall send a verification report to IEPF Authority for refund of the unclaimed dividend amount and transfer of the shares back to the credit of the shareholder. As per the above mentioned rules, only one such request can be made in one year.

In case we do not hear anything from you on this intimation letter, we shall with a view to complying with the requirements of the said Rules, transfer the shares to IEPF Suspense Account as per the procedure stipulated in the Rules, without further notice. Please note that no claim shall lie against the Company in respect of unclaimed dividend amount and shares transferred to IEPF Authority pursuant to the said Rules.

Please feel free to contact the Company/Integrated Registry Management Services Private Limited, in case you have any queries at their following address/email/ telephone number:

Name and Address of the Company	Name and Address of the Registrar
S K Padhi Company Secretary KIOCL Limited II Block, Koramangala Bengaluru - 560 034 Tel: +91 (80) 25531525 E-mail: cs@kioclltd.com	Harish K Assistant Manager Integrated Registry Management Services Pvt Ltd. No.30, Ramana Residency, 4 <sup>th</sup> Cross, Sampige Road, Malleswaram, Bengaluru - 560 003 Phone No.: 080-23460815 to 818 E-mail: irg@integredindia.in

In case we do not receive any communication from you on or before 14.02.2018, we will proceed to transfer the shares in the above Folio to IEPF suspense account in accordance with provisions of Rules 6 of Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 read with Section 124(6) of Companies Act, 2013.

Thanking you,  
For KIOCL Limited  
Sd/-  
SK Padhi  
Company Secretary

**LETTER OF UNDERTAKING**

Ref: Folio Number: 0002198

I/We have lost/misplaced/accidentally destroyed, the aforesaid Demand Drafts. In consideration of the Company agreeing to issue to me/us, at my/our request, duplicate demand drafts in lieu thereof, I/We here by jointly and severally undertake to indemnify the Company against all/any costs, expenses, loss, damage, claims which may be incurred/arise to the Company or incidental thereto. On its issuing the said Duplicate Demand Drafts, I/We also agree to return the original Demand Drafts duly cancelled in case it reaches me/us or is found by me/us.

We now request you to pay the above Dividend amount by Demand draft to

Name of the First -named shareholder :  
Demand Draft Payable at :

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 2018

Witness :	Signature(s) of Shareholder(s)
Signature :	
Name :	1) _____
Address :	2) _____
	3) _____



## KIOCL LIMITED

(CIN:L13100KA1976GOI002974)

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KIOCL/IEPF\2018/05

Date: 29/01/2018

STANISLAUS S  
5/9 4<sup>TH</sup> STREET  
RAILWAY COLONY  
CHENNAI - 600002

### Dear Shareholder(s)

Sub.: Compulsory transfer of Equity Shares of the Company to the Investor Education and Protection Fund (IEPF) Suspense Account

Ref : Folio/DPID/Client ID: 0002515

Equity shares in respect of which dividends for seven consecutive years have remained unpaid or unclaimed are liable to be transferred to IEPF Suspense Account in terms of Section 124(6) of the Companies Act, 2013 read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 (Rules).

As per our records, the following dividends which were paid/remitted to you in the last seven years (with reference to dividend for the year 2010-11 Final onwards) remain unpaid / unclaimed:

Demand Draft Number	Amount (Rs.)	Date of Payment	Dividend Year
466	34/-	06-08-2011	2010-11 (Final)
79	60/-	28-06-2012	2011-12 (Final)
181	20/-	11-09-2013	2012-13 (Final)
148	26/-	15-09-2014	2013-14 (Final)
10	20/-	16-09-2015	2014-15 (Final)
8	22/-	10-02-2017	2016-17 Interim)
8	52/-	15-09-2017	2016-17 (Final)

Note - Unpaid Dividends prior to financial year 2010-11 (Interim) have already been transferred to IEPF or Central Government, as per erstwhile IEPF Rules.

We request you to claim the above dividends and shares due to you by making an application to Integrated Registry Management Services Private Limited, Registrar and Transfer Agents of the Company immediately/at the very earliest.

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Further, please note that the process for transfer in physical and demat form are as under:

Shares held in physical form are liable to be transferred to IEPF Suspense Account, by issuing fresh share certificate(s) and upon issue of such fresh share certificate(s), the original share certificate(s) which stand registered in your name will be deemed to be cancelled and non-negotiable.

In case shares are held in demat form, they are liable to be transferred to IEPF Suspense Account and the Company will execute Corporate Actions to the respective depositories for transfer of shares to IEPF.

However, you can claim from IEPF Authority both unclaimed dividend amount and the shares transferred to IEPF Suspense Account by making an application in Form IEPF-5 online and sending physical copy of the same duly signed (as per registered specimen signature) along with requisite documents enumerated in 'Form IEPF-5' to the Company or to the R and T Agent - Integrated Registry Management Services Private Limited for verification of your claim. The Company / R and T Agent shall send a verification report to IEPF Authority for refund of the unclaimed dividend amount and transfer of the shares back to the credit of the shareholder. As per the above mentioned rules, only one such request can be made in one year.

In case we do not hear anything from you on this intimation letter, we shall with a view to complying with the requirements of the said Rules, transfer the shares to IEPF Suspense Account as per the procedure stipulated in the Rules, without further notice. Please note that no claim shall lie against the Company in respect of unclaimed dividend amount and shares transferred to IEPF Authority pursuant to the said Rules.

Please feel free to contact the Company/Integrated Registry Management Services Private Limited, in case you have any queries at their following address/email/ telephone number:

Name and Address of the Company	Name and Address of the Registrar
S K Padhi Company Secretary KIOCL Limited II Block, Koramangala Bengaluru - 560 034 Tel: +91 (80) 25531525 E-mail: cs@kioclltd.com	Harish K Assistant Manager Integrated Registry Management Services Pvt Ltd. No.30, Ramana Residency, 4 <sup>th</sup> Cross, Sampige Road, Malleswaram, Bengaluru - 560 003 Phone No.: 080-23460815 to 818 E-mail: irg@integratedindia.in

In case we do not receive any communication from you on or before 14.02.2018, we will proceed to transfer the shares in the above Folio to IEPF suspense account in accordance with provisions of Rules 6 of Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 read with Section 124(6) of Companies Act, 2013.

Thanking you,  
For KIOCL Limited  
Sd/-  
SK Padhi  
Company Secretary

**LETTER OF UNDERTAKING**

Ref: Folio Number: 0002515

I/We have lost/misplaced/accidentally destroyed, the aforesaid Demand Drafts. In consideration of the Company agreeing to issue to me/us, at my/our request, duplicate demand drafts in lieu thereof, I/We here by jointly and severally undertake to indemnify the Company against all/any costs, expenses, loss, damage, claims which may be incurred/arise to the Company or incidental thereto. On its issuing the said Duplicate Demand Drafts, I/We also agree to return the original Demand Drafts duly cancelled in case it reaches me/us or is found by me/us.

We now request you to pay the above Dividend amount by Demand draft to

Name of the First -named shareholder :  
Demand Draft Payable at :

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 2018

Witness :	Signature(s) of Shareholder(s)
Signature :	
Name :	1) _____
Address :	2) _____
	3) _____